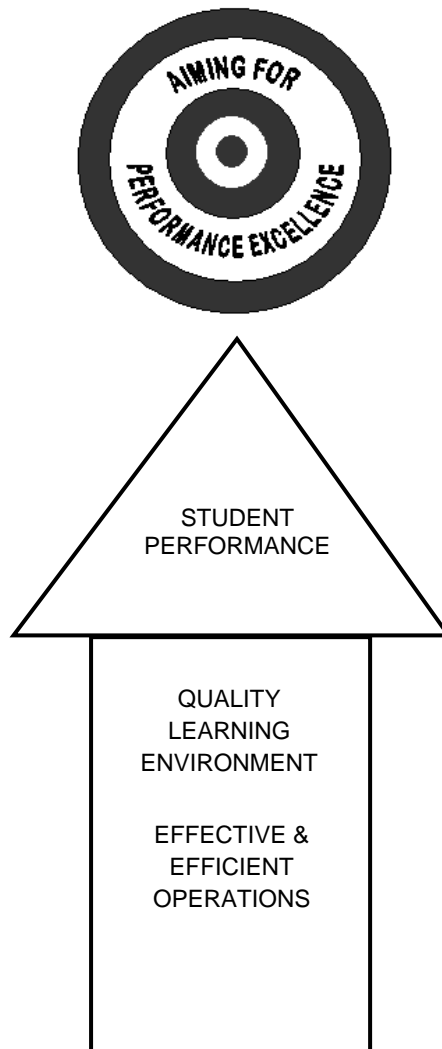


BUCKEYE LOCAL BOARD OF EDUCATION

March 14, 2014

8:30 p.m.
Edgewood High School



WE EDUCATE FOR SUCCESS.

Buckeye Local Board of Education

Greg Kocjancic, President

David Tredente, Vice President

Jon Hall

Renee Howell

Mary Wisnyai

**Joseph Spiccia
Superintendent**

**Sherry L. Williamson
Treasurer**

VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a WORLD CLASS LEARNING COMMUNITY that gives ALL students the opportunity to be successful in THEIR future.



GOALS

The Buckeye Local Board of Education has established the following goals.

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

BUCKEYE LOCAL BOARD OF EDUCATION
REGULAR MEETING
March 14, 2014

- I. Call to Order
- II. Roll Call of Members
- III. Meditation
- IV. Pledge of Allegiance to the Flag
- V. Approval of Minutes
- VI. Communications
 - Recognition
 - Connor McLaughlin – First Team All District and Star Beacon
Ashtabula County Boys Basketball Player
of the Year
 - Giana Varchetto – Ashtabula County co-Swimmer of the Year
 - Kingsville Public Library – Partnership Update from Shelly Lyle
- VII. Edgewood Building Report
- VIII. Public Participation Related to Agenda Items
 - Please limit your comments to three minutes or less.*

March 14, 2014

IX. Treasurer's Report

A. Information

1. Food Service Report

Ms. Lisa Loomis, Food Service Supervisor, will present a financial report to the board for the second quarter of the school year.

B. Reports and Recommendations

It is the recommendation of the Treasurer that the Board approve the following items.

1. Bills Paid in February

The list of bills paid in February, as sent to the Board on March 10, 2014

2. Financial Reports

The financial reports, as sent to the Board on March 10, 2014

3. Tax Rates

Adopt the resolution in Exhibit **A** accepting the tax amounts and tax rates as determined by the County Budget Commission.

4. Mark Estock Memorial Scholarship

Approve the guidelines for administering the Mark Estock Memorial Scholarship, effective with the 2014-15 scholarship recipient, as found in Exhibit **B**.

X. Superintendent's Report

A. Information

1. STEM Equipment

Mr. Jason Hoffman of Buckeye Educational Systems will demonstrate the STEM equipment.

2. Lakeland Community College Partnership

Mr. Spiccia will present information regarding a partnership with Lakeland Community College.

March 14, 2014

X. Superintendent's Report

B. Reports and Recommendations

It is the recommendation of the Superintendent that the Board approve the following items.

1. School Calendar for 2014-15

Approve the school calendar in Exhibit **C** for the 2014-15 school year.

2. Course Descriptions

Approve the new course descriptions for Edgewood High School that were sent to the board.

3. Kingsville Public Library Trustee

Appoint Dr. Tyler Infield, P.O. Box 52, Kingsville, for the Kingsville Public Library Board of Trustees to fill the unexpired term for James Hernandez that will expire December 31, 2016. Mr. Hernandez resigned his position on February 21, 2014.

4. Accept Gifts

Accept the following gifts to the board of education.

Susan Phillips	\$30.00
Miscellaneous craft items for Braden Student Council	
Sharon Schoneman	\$200.00
Alto saxophone donated to the instrumental music dept.	
Will Ellsworth	\$4,500.00
Oak, cherry, walnut and maple lumber for the Industrial Arts Dept.	
Hugh Flanigan	\$5,600.00
Two French Horns for use in the Edgewood High Band	

March 14, 2014

X. Superintendent's Report

C. Personnel

It is the recommendation of the Superintendent that the Board approve the following items.

1. Disability Retirement

Sue Read, cafeteria manager at Ridgeview Elementary School, effective March 11, 2014. Mrs. Read served the district for 20 years.

2. Change in Salary

Change the salary for the following teacher due to additional graduate credits earned as follows, effective January 18, 2014

<u>Name</u>	<u>From</u>	<u>To</u>
Tracy Deluca	M, \$62,273.00	M + 10, \$63,564.00
Sarah Partyka	M, \$47,754.00	M + 10, \$49,044.00

3. Appointments

Re-employ the following individuals in accordance with Section 3319.02 of the Ohio Revised Code and issue a contract for a three year period from August 1, 2014 to July 31, 2017 with an annual salary and benefits as stipulated in the contracts and salary schedule.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Steve Kray	Athletic Administrator	2 of 8	\$69,069.29
Nicholas Orlando	Asst. principal/Tech. coordinator	8 of 8	\$83,150.72
Karl Williamson	Principal	8 of 8	\$87,845.31

Employ the following central office administrator in accordance with Section 3319.02 of the Ohio Revised Code and issue a contract from August 1, 2014 through July 31, 2017 with an annual salary and benefits as stipulated in the contract and salary schedule.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Lisa Loomis	Food Service Supervisor	5 of 8	\$32,569.99

March 14, 2014

X. Superintendent's Report

C. Personnel

4. Appointment – Certified Staff

Hourly Tutor / \$22.59 / hr.

Home Instruction

Paul Blum E (eff. 3-6-2014)

Special Education

Jessica Hall K (eff. 3-17-2014) 4.0 hrs./day

5. Appointments - Extracurricular and Special Fee Assignments

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
John Crooks	Asst. boys track coach (7/8)	2013-14	3-10-2014	6	\$2,581.28
Christopher Juncker	Asst. boys track coach (JV)	2013-14	3-17-2014	0	\$2,106.01
David Fowler	Head volleyball coach	2014-15	8-01-2014	7+	\$5,807.88
Joshua Franke	Head football coach	2014-15	8-01-2014	5	\$5,485.22
Steven Hill	Head boys/girls cross country coach	2014-15	8-01-2014	7+	<u>\$4,517.24</u>
TOTAL					\$20,497.63

March 14, 2014

X. Superintendent's Report

C. Personnel

5. Appointments - Extracurricular and Special Fee Assignments (cont.)

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /
NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Ben Markel	Asst. boys tennis coach (7/8)	2013-14	3-10-2014	0	\$1,290.64
Joe Foderetti	Head boys golf coach	2014-15	8-01-2014	2	\$2,581.28
Stacy Harryman	Head girls golf coach	2014-15	8-01-2014	1	\$2,581.28
Vincent Peluso	Head girls soccer coach	2014-15	8-01-2014	2	<u>\$2,581.28</u>
TOTAL					\$9,034.48

March 14, 2014

X. Superintendent's Report

C. Personnel

6. Appointments – Operational

Student Monitor Educational Aide – Kingsville Elementary School

Brandyn Frampton, effective March 17, 2014

Step 1 of 5, \$13.53 / hr.

(This appointment is being entered into contingent upon the individual satisfactorily completing a probationary period. Consistent with Article V, Section E of the collective bargaining agreement with the UAW, Local 1834, if the individual does not successfully complete the probationary period, the contract is deemed null and void.)

Substitute Custodian

Mark Carr

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

March 14, 2014

XI. Board's Report

A. Work Sessions

Schedule work sessions for the board of education

XII. Visitor Participation Relative to New Items

Please limit your comments to three minutes or less.

XIII. Adjournment

BUCKEYE LOCAL BOARD OF EDUCATION

March 14, 2014

A RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

WHEREAS, the Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2014; and

WHEREAS, the Budget Commission of Ashtabula County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Buckeye Local School District, Ashtabula County, Ohio, that the amount and rates, are as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as per Schedule A attached hereto; and

BE IT FURTHER RESOLVED, that the Treasurer of this Board be, and she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Greg Kocjancic, President
Board of Education
Buckeye Local Schools

Sherry L. Williamson
Treasurer
Buckeye Local Schools

7

7

SCHEDULE B
LEVIES OUTSIDE 10 MIL LIMITATION, EXCLUSIVE OF DEBT LEVIES

LEVIES OUTSIDE TO MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				Co. Auditor's Est. of Yield of Levy (Carry to Schedule A,, Column II)	
FUND				Maximum Rate Authorized to	
OUTSIDE:					
Current Expense Levy authorized by voters on prior 76	current			19.61	\$2,105,426.91
not to exceed cont years,	Cont.	Cont			
Current Expense Levy authorized by voters on Apr 6 78	current			8.00	\$858,919.71
not to exceed cont years,	cont	Cont.			
Current Expense Levy authorized by voters on Nov. 5 91	Current			5.00	\$754,156.91
not to exceed cont years,		cont			
Current Expense Levy authorized by voters on May 3 05	Current			6.50	\$1,391,096.12
not to exceed cont years,		cont			
Current Expense Levy authorized by voters on	Current				
not to exceed years,					
Current Expense Levy authorized by voters on	Current				
not to exceed years,					
Current Expense Levy authorized by voters on					
not to exceed years,					
Current Expense Levy authorized by voters on					
not to exceed years,					
TOTAL OUTSIDE MILLAGE					
SPECIAL LEVY FUND					
TOTAL SPECIAL LEVY FUND					
PERMANENT IMPROVEMENT:					
Levy authorized by voters on					
not to exceed years,					
Levy authorized by voters on Nov. 2, 10	PI	2015	1.90		\$421,803.62
not to exceed 5 years,					
Levy authorized by voters on					
not to exceed years,					
Levy authorized by voters on					
not to exceed years,					
Levy authorized by voters on					
not to exceed years,					

**GUIDELINES FOR THE
MARK ESTOCK
MEMORIAL SCHOLARSHIP**

Exhibit B

ORIGIN

Mr. Mark Estock graduated from Conneaut High School in 1978. He went on to graduate with a bachelor's degree in Mechanical Engineering from The University of Akron, and was the owner, President, and C.E.O of the family business, Creative Millwork of Ohio, for seven years and had been a key figure in the company for 25 years. Mark passed away on November 5th, 2013, at the young age of 53 following a courageous three year battle with cancer.

Mark served as a board member for the Buckeye Local School District from 2006-2013. His family, understanding his belief in the value of education, chose to establish a memorial scholarship fund in his name. This scholarship is to be awarded to a graduating Edgewood senior who intends to pursue a degree in engineering at an Ohio College/University.

APPLICATION REQUIREMENTS

1. Application will be made available in the Edgewood Guidance Office.
2. Applicant must be:
 - a. Senior at Edgewood High School and have a grade point average between 3.0 and 4.0 by the end of seven (7) semesters of high school
 - b. Intends to pursue a degree in engineering at an Ohio College/University
3. The application must be completed in full and submitted along with the following by April 15:
 - a. Copy of high school transcript (through 7 semesters)
 - b. Acceptance letter from an Ohio College/University
4. The scholarship will be presented at the awards ceremony in the spring of the year.
5. The Treasurer will be notified by the high school principal's office of the scholarship recipient by purchase order so that a check may be issued.

SCHOLARSHIP FUNDS

The scholarship funds will be provided from an interest bearing nonexpendable trust fund to be administrated by the school district. Additional gifts and grants may be added to the scholarship fund.

Scholarship maximum will be \$1,000 per year. Should there be a year when earnings from the trust fund are over \$1,000, the excess funds will be applied to the principal.

The recipient's scholarship will be for one year only. The check will be made out to the recipient and the Ohio college/university to be used toward school cost.

ADDITIONAL CONSIDERATIONS

If no students apply or if none meet the qualifications specified, the scholarship committee reserves the right to amend the qualification(s) to ensure that a scholarship is given each year.

Should it be deemed necessary, Cindy Estock (if not surviving, the closest authorized family member or person) shall have the right to change requirements, selection process, application as well as committee members of the scholarship fund as consistent with Board Policy and state law.

SCHOLARSHIP COMMITTEE

The Scholarship Committee will consist of the high school principal, Edgewood guidance counselor, Cindy Estock (wife), and Brian Estock (son).

FUNDING

1. One thousand dollars (\$1,000) for 2014 scholarship.
2. These funds and any funds yet to be received are hereby given to the Buckeye Board of Education for the ongoing management, control and administration as outlined in these guidelines and as consistent with Board Policy and state law.

Acknowledged and agreed to by us, on this _____ day of _____ 2014.

Gregory Kocjancic, President
Buckeye Board of Education

Cindy Estock
Wife of Mark Estock

BUCKEYE LOCAL SCHOOLS SCHOOL CALENDAR 2014-15

Exhibit C

August – 2014

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September – 2014

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22 _{cm}	23 _{ch}	24 _{cm}	25 _{ch}	{ 26 }
29	30			

October – 2014

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November – 2014

M	T	W	T	F
3	4	5	6	7
10	11 _{ce}	12	13 _{ce}	14
17	18	19	20	21
24	25	26	27	28

December – 2013

M	T	W	T	F
1	2	3	4	5
8	9	10 _{ch}	11 _{cm}	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January – 2015

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	{ 20 }	21	22	23
26	27	28	29	30

February – 2015

M	T	W	T	F
2	3 _{ce}	4	5 _{ce}	6
9	10	11	12	13
16	17	18 _{cm}	19 _{ch}	20
23	24	25	26	27

March – 2015

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April – 2015

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May – 2015

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June – 2015

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

LEGEND

- Teachers' Meeting Day/Professional Day
- { } Waiver Day
- [] Early Release or Delayed Start
- _ce Elementary Parent/Teacher Evening Conf.
- _ch High School Parent/Teacher Evening Conf.
- _cm Middle School Parent/Teacher Evening Conf.
- End of Nine Weeks Grading Period

Instr. Hours

Grades 6-12	1,068
Grades K-5	993.5

176	Instructional (Student) Days
2	Parent/Teacher Evening Conference Days
2	Waiver Days
2	Teacher Report Days
3	Teacher Professional Days
185	Salary-Based Days

With 5 contingency days as required by law. Make up days will be February 16, June 5, 8, 9, and 10, 2015, with a Teacher Report Day following the last make-up day, excluding weekends.

**BUCKEYE LOCAL SCHOOLS
SCHOOL CALENDAR 2014-2015**

Friday	Aug.	22	Teacher Professional Day	
Monday	Aug.	25	Staff Orientation Day	
Tuesday	Aug.	26	Classes Begin for Students	
Monday	Sept.	1	Labor Day – No School	2 Teacher Professional Days
Monday	Sept.	22	Middle School Parent/Teacher Conferences	1 Teacher Report Day
Tuesday	Sept.	23	High School Parent/Teacher Conferences	45 Student Days
Wednesday	Sept.	24	Middle School Parent/Teacher Conferences	1 Conference Day
Thursday	Sept.	25	High School Parent/Teacher Conferences	1 Waiver Day
Friday	Sept.	26	Waiver Day – No School for Students	
Friday	Oct.	17	NEOE Day – No School	
Monday	Oct.	20	Teacher Professional Day – No School	
Friday	Oct.	31	End of 1st Grading Period	
Tuesday	Nov.	11	Elementary Parent/Teacher Evening Conferences	
Thursday	Nov.	13	Elementary Parent/Teacher Evening Conferences	41 Student Days
Tuesday	Nov.	25	Last School Day Before Thanksgiving Break	1 Teacher Professional Day
Monday	Dec.	1	Teacher Professional Day – No School	
Tuesday	Dec.	2	School Resumes After Thanksgiving Break	
Wednesday	Dec.	10	High School Parent/Teacher Evening Conferences	
Thursday	Dec.	11	Middle School Parent/Teacher Evening Conferences	
Friday	Dec.	19	Last School Day Before Winter Break	
Monday	Jan.	5	School Resumes After Winter Break	
Friday	Jan.	16	End of 2 nd Grading Period/First Semester	
Monday	Jan.	19	Martin Luther King Day - No School	
Tuesday	Jan.	20	Waiver Day – No School	
Tuesday	Feb.	3	Elementary Parent/Teacher Conferences	
Thursday	Feb.	5	Elementary Parent/Teacher Evening Conferences	47 Student Days
Monday	Feb.	16	Presidents' Day – No School	1 Conference Day
Wednesday	Feb.	18	Middle School Parent/Teacher Evening Conferences	1 Waiver Day
Thursday	Feb.	19	High School Parent/Teacher Evening Conferences	
Friday	Mar.	27	End of 3rd Grading Period	
Friday	Mar.	27	Last Day Before Spring Break	
Monday	Apr.	6	School Resumes After Spring Break	1 Teacher Report Day
Monday	May	25	Memorial Day - No School	43 Student Days
Sunday	May	31	Commencement	
Thursday	June	4	Last Day of School	
			End of 4th Grading Period/Second Semester	
Friday	June	5	Teacher Report Day	
				176 Instructional (Student) Days
				2 Waiver of Instruction Day
				2 Parent/Teacher Conference Days
				3 Teacher Professional Days
				2 Teacher Report Days
				185 Salary-Based Days

With 5 contingency days as required by law. Make-up days will be February 16, June 5, 8, 9, and 10, 2015 with a Teacher Report Day following the last make-up day, excluding weekends.

**BUCKEYE LOCAL SCHOOL DISTRICT
OPERATIONAL PERSONNEL
WORK DAYS AND HOLIDAYS DEFINED
July 1, 2014 - June 30, 2015**

CENTRAL OFFICE, BUS MAINTENANCE, MAINTENANCE AND CUSTODIANS

Work days

Fifty-two weeks per year

Paid holidays

Friday, July 4	Independence Day	Wednesday, December 31	Day before New Year's
Monday, September 1	Labor Day	Thursday, January 1	New Year's Day
Thursday, November 27	Thanksgiving Day	Monday, January 19	Martin Luther King Day
Friday, November 28	Day after Thanksgiving Day	Friday, April 3	Good Friday
Wednesday, December 24	Day before Christmas	Monday, May 25	Memorial Day
Thursday, December 25	Christmas Day		

HIGH SCHOOL SECRETARIES

Work days

All instructional days – 176 days on student calendar

All teacher work days including Aug. 22, 25, Sept. 26, Oct. 20, Dec. 1, Jan. 20, and June 5

All working days in August prior to Aug. 22 and all working days in June after June 5

Oct. 17 and Feb. 16 are not work days (unpaid)

Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		

HIGH SCHOOL GUIDANCE SECRETARY, MIDDLE SCHOOL SECRETARIES

Work days

All instructional days – 176 days on student calendar

All teacher work days including Aug. 22, 25, Sept. 26, Oct. 20, Dec. 1, Jan. 20, and June 5

Ten days prior to Aug. 22 (Aug. 8) and 15 days after June 5 (June 26)

Oct. 17 and Feb. 16 are not work days (unpaid)

Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		

ELEMENTARY SECRETARIES

Work days

All instructional days – 176 days on student calendar

All teacher work days including Aug. 22, 25, Sept. 26, Oct. 20, Dec. 1, Jan. 20, and June 5

Ten days prior to Aug. 22 (Aug. 8) and 10 days after June 5 (June 19)

Oct. 17 and Feb. 16 are not work days (unpaid)

Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		

CENTRAL CALL-IN

Work days

All instructional days – 176 days on student calendar

All teacher work days including Aug. 22, 25, Sept. 26, Oct. 20, Dec. 1, Jan. 20, and June 5

Oct. 17 and Feb. 16 are not work days (unpaid)

Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		

LIBRARY AIDES

Work days

All instructional days – 176 days on student calendar

All teacher work days including Aug. 22, 25, Sept. 26, Oct. 20, Dec. 1, Jan. 20, and June 5

Oct. 17 and Feb. 16 are not work days (unpaid)

Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		

BUS DRIVERS, STUDENT MONITOR EDUCATIONAL AIDES, BUS AIDES AND CROSSING GUARDS

Work days

All instructional days – 176 days on student calendar
Orientation Day – August 25
Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		

CAFETERIA MANAGERS, COOKS AND CAFETERIA SERVICE PERSONNEL

Work days

All instructional days – 176 days on student calendar
Orientation Day – August 25
Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

All cafeteria employees will be assured of at least two (2) hours prior to opening of school for opening the kitchen. The date for opening will be announced by the Supervisor.

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		

COURIER

Work days

As needed
Orientation Day – August 25
Training will be scheduled on Sept. 26, Dec. 1, and Jan. 20

Paid holidays

Monday, September 1	Labor Day	Monday, January 19	Martin Luther King Day
Thursday, November 27	Thanksgiving Day	Friday, April 3	Good Friday
Thursday, December 25	Christmas Day	Monday, May 25	Memorial Day
Thursday, January 1	New Year's Day		